

# Communication Skills for Enhanced Teaching Skills

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## Abstract

Communication is a skill that requires a continuous and methodical process of listening, speaking, and comprehending. Even though most people are born with the ability to talk, the authors must learn to do it clearly and effectively. By observing other people and modelling our conduct on what the author sees and sense, the author may improve our speaking, listening, and understanding of verbal and nonverbal clues. Through schooling, authors are also trained in a few communication skills. By putting those talents into practice and evaluating them. Because English communication is a skill that can only be developed via consistent practise and experience in the objective language, all available possessions should be fully utilised to create an encouraging environment for learning and practising the language. The purpose of this paper is to discuss the role of English in enhancing effective communication abilities. Modern English communication aids in the development of a good mindset. English communications that would enable us to address the day's future issues in a novel method.

**Keywords:** communication, communication skill, language, organizations, teaching

## 1. Introduction

English is really important in the field of Communication is to communicate successfully; therefore there can be no communication if one does not have the opportunity to communicate. In our ever-changing world, it's only logical that communication is in high demand (P. Chairat 2016). English plays a critical function in communications and is without a doubt the most essential and widely used communication tool on the planet. Individually, everyone should work hard to develop excellent communication skills, which are one of the most significant requirements for professional success. The primary goal of learning English is to improve communication skills. There can be no meaningful learning without mistakes. Errors are unavoidable when learning a language because it is a lengthy and continual process. The author needs to establish situations where English is spoken (M. D. Mehra 2013). Even a toddler begins speaking in a certain language after attending to it for several months. They are motivated in cities in two ways. Motivation may be both instrumental and integrative. Instrumental motivation is when you learn a language for the sake of getting a reward. Integrative motivation, on the other hand, involves a strong desire to be a part of the community, which encourages people to develop their language skills. Ignorant parents are incapable to see the value of education, as well as the relevance of communication skills, which are critical in their children's careers (I. Maharsi 2016).

English enables young brains not just to pass tests, but also to demonstrate their knowledge to the rest of the world. In response to the growing demands of the job market, technical schools have acknowledged the need of communicating in English (R. Abilasha and M. Iankumaran 2018). Since the world has become more global, it has become more difficult to compete without being proficient in English. Many businesses have begun to provide periodic English training to their personnel. This has improved the lives of those who thought their future was permanently bleak if they didn't get into teaching or other traditional employment. The very fact, knowing English comes in handy at all times.

People commonly fail to communicate successfully due to a lack of clarity and power in their expression (G.

Charyulu 2015). Alternatively, they may take the other tack, expressing themselves in a combative manner that alienates others. Communication is the most important aspect of human life. Author are currently witnessing the creation of a sophisticated economy built on knowledge and information (M. Ilankumaran and P. Deepa 2018). The capacity to communicate is perhaps the most critical talent for knowledge workers in the modern world. This refers to your ability to listen and effectively express yourself in writing and voice. Professionals must continually examine and respond to communication issues to achieve desired results.

The author may utilise English to spread our worldview and spiritual legacy all across the world. Swami Vivekananda established the magnificence of Indian religion at the World Conference of Religions in Chicago in 1893, speaking to the audience in a powerful English. Thousands of English people have been converted to our spirituality as a result of several spiritual gurus presenting their thoughts and ideas in excellent English. As a result, English has become an efficient tool for promoting an Indian way of life and bolstering our cultural identity throughout the world (M. Ilankumaran and P. Deepa 2018).

Language possesses a power that no other tool possesses. It is a means of communicating our thoughts and feelings to another person. The impact of English on Indian society has grown significantly. Students that study in English-medium schools have greater potential and opportunities in the global economy. The popularity of English has led to an increase in English-medium schools and institutions. These institutions charge expensive tuition and have a considerable impact on the students' lifestyles (M. S. Kaper 2018). The English language has changed the globe. It has evolved into a world language. It has created several opportunities in a variety of industries. The study of English is no longer limited to the classroom. In the majority of jobs, it is now employed as a measuring rod. English has become a facilitator as technology has advanced. As a result of their English exposure, today's children get familiar with computers and the internet. English has indeed given Indian youths more power. For Indian adolescents, English has opened up a plethora of options in both their nations and abroad.

Because English has lately become the de facto norm, speaking and writing English has become increasingly important. Learning English has been increasingly popular across the world for commercial, economic, and cultural purposes, as well as for online communications (S. Kuroda and I. Yamamoto 2018). The contact centre phenomenon has sparked a massive increase in internet-related activities, ensuring India's future as a cyber-technological superpower. The usage of English in modern communications, journals, films, and news publications on the internet has made 'understanding English' necessary. By the end of the twenty-first century, English had established itself as a worldwide language. It enjoys widespread support on social, economic, and political stages. The attitude about the use of English has shifted dramatically. In our nation, the intermediate class is not isolating itself by ignoring the relevance of English. In a day or two, no one can perfect communication skills. It's a mess at school for children who don't know how to communicate effectively (P. Deepa and M. Ilankumaran 2018).

With the globe constantly moving toward economic globalisation, it is critical to prioritise English so that the average person can keep up with global challenges. Race, colour, and creed barriers do not impede English's further growth. It's a future-oriented language. For people to integrate into Indian society, they must have a good attitude toward English as a national language. There appears to be little debate in the general public concerning the value of the English language. So, by learning English, one may almost instantly become a global citizen. In the media, English is widely used (A. V. Basantes, M. E. Naranjo, M. C. Gallegos, and N. M. Ben fez 2017). Both before and after India's independence, it has been utilised as a medium for inter-state communication and broadcasting. English's influence is not just persisting, but also growing.

Engineers' employability abilities are becoming increasingly important in both business and academics across the world. It originates from the fact that in India, almost 70% of engineering graduates remain unemployed (Sinha, Indiaeducationreview.com). Only 25% of engineering grads and 10% of non-engineering graduates are employed. According to the National Employability Report of 2011, just 17.45 per cent of engineers can find work in the information technology (IT) service industry, while only 2.68 per cent can find work in IT product firms (M. Reza Ahmadi, H. Nizam Ismail, and M. Kamarul Kabilan Abdullah 2013).

The study polled employers in 20 industries in India, including IT, electricity, and infrastructure, and discovered that a skills shortage had resulted in a salary increase of over 15% in the IT industry. Higher education institutions have been tasked with developing these talents for a variety of reasons. To begin with, whereas large corporations can pay to train new employees, small and medium businesses cannot. Second, compared to their predecessors, the new generation of professionals is thought to be less loyal. As a result, businesses are hesitant to engage in employee training. As a result, educational institutions bear the responsibility for skill development by focusing on curriculum design and assessment methodologies. Higher education institutions, on the other hand, criticise the industry for not

defining their expectations clearly (K. B. Haskard Zolnieriek and M. R. Dimatteo 2009). As a result, a chasm persists. Low soft skills, particularly communication abilities, have been blamed for most of them (NER 2012). As a result, it's crucial to know if the sorts of communication skills necessary by engineers for enhanced employability have been identified. Is there any evidence of this in the curriculum? Should the Communication Skills curriculum be focused just on language or should it take an integrated approach?

Communication Skills' Importance as an Employability Skill Employability skills is characterised as "foundational capabilities on which is in job-specific skills like personal, communication, problem-solving, interpersonal interactions and organisational process management may be developed." Communication skills are a set of vital employability abilities recognised all over the globe that aid in the transmission of information such that it is well-received and easily understood. Communication skills, according to the Business Dictionary, are "the capacity to transmit knowledge to another effectively and efficiently." Communication encompasses more than simply speaking; it also includes writing, listening, as well as visual, intercultural, and interdisciplinary elements (S. Shrestha, S. Parajuli, and U. R. Paudel 2019).

The University du Québec's (UQ) Strategic Communication Skills Development Program has divided communication skills for engineers into four categories. This is action or decision-making based on oral and written works' recognition, comprehension, interpretation, and enjoyment. Production: An engineer is required to generate clear, succinct, and intelligible spoken and written communications in this circumstance (B. Crosbie, M. Ferguson, G. Wong, D. M. Walker, S. Vanhegan, and T. Dening 2019). When an engineer modifies, transmits, reformulates, or interprets a message while taking into account the context of a situation, he is meditating. Interaction: When an engineer effectively engages in a spoken or written reciprocal exchange, he or she is interacting.

Engineers' communication abilities are seen to be at least as vital as their technical talents for success in the corporate world. According to a survey of 100 engineers working in the Australian manufacturing industry, they spend more than 70% of their time on documentation-related tasks. In fact, "the quality of an engineer's communication abilities may either allow or disallow an engineer's advancement within a company." Communication skills, on the other hand, are essential both before and after placement. As India's economy has opened up as a result of globalisation, this has become increasingly important (M. C. Paretti, A. Eriksson, and M. Gustafsson 2019). In English-speaking nations such as the United Kingdom and the United States, there is a growing need for Indian engineers. Furthermore, with Multi-National Corporations recruiting at numerous engineering universities, the necessity for communication skills training has grown. Because English is currently the most commonly spoken language on the planet, it is the most crucial aspect of communication abilities. Its significance may be gauged by the fact that, according to a household study, English communication skills improve men's hourly salaries by 34%, especially among highly educated professionals such as engineers.

Education is regularly acknowledged as one of the most important tools for enabling sustainable developments the essential transformation in individuals' thinking, beliefs, and behaviours necessitate attempts to make sustainability worries a prominent focus on all types of education. This is a person who sits in front of his computer for 10 hours straight, creating weird graphs and computations (V. Hoel, C. M. Feunou, and K. Wolf-Ostermann 2021). Globalization has a direct impact on industrial requirements; a global engineer must be able to work across national and cultural barriers with ease. This has a direct impact on engineering education. Professional engineers will undoubtedly require effective and exceptional communication abilities in this situation (G. Papanastasiou, A. Drigas, C. Skianis, M. Lytras, and E. Papanastasiou 2019). A lot of university engineering faculties fail to address the necessity for such courses to be introduced.

In multinational engineering projects, English will serve as a linguistic bridge. Learning English isn't the only benefit of multilingualism for the global engineer. Multilingualism has grown increasingly crucial as the globe becomes more divided into regional networks. English is often regarded as the most widely spoken language on the planet (W. Weng, S. Smk, S. Paul, and K. Osman 2018). This has a direct impact on an engineering student's education. For communication, common encryption is necessary. "Those educational institutions that fulfil the linguistic criteria for the novel global engineers will be prepared to handle the challenges of the next millennium." Inadequate communications skill teaching in engineering education has the effect of undermining the professional engineer's entire profile. This, in turn, has an impact on engineering student recruitment and retention."

Engineers' roles in society are evolving, putting new constraints and expectations on engineering abilities at universities all around the world. Engineering education needs a broader viewpoint to create graduates capable of leading the engineering profession in the face of increasing constraints and difficulties posed by the expanded duties of an engineer. The engineers are expected to work in both technical and non-technical capacities. "Good English

Communication Abilities are an essential feature of the engineer's career, and the lack of these skills only damages the images of an engineer," writes one prominent writer. One of the most common causes for engineering students' failure in interviews is a lack of efficient communication with their potential employers (K. S. Juma, D. M. A. Raihan, and D. C. K. Clement 2016). Being a good communicator doesn't end when you get the job. In addition to his technical abilities, he has to be excellent at human communication to cope with circadian activities. Employers are seeking more than just technical talents. People who can work constructively with others are needed in the job. Employers nowadays aren't looking for engineering geeks that will spend their whole working day in the offices with the engineering calculator (D. Khashimova, N. Niyazova, U. Nasirova, D. Israilova, N. Khikmatov, and S. Fayziev 2021). Even if you are the best engineer, if you are unable to communicate your thoughts and ideas to others, no one will notice you.

Another important factor was the dearth of opportunities for engineering students to improve their communication abilities, particularly their oral communication skills (K. Bombeke 2012). Without any preparation, writing a strong compelling resume is a tough undertaking to do. A cover letter is also very significant in landing a job.

A well-written, grammatically accurate, and semantically error-free cover letter greatly boost your chances of landing a job. Putting notes on paper allows the brain to relax and think about fresh ideas instead of remembering them. Most reports, on the other hand, are prepared for people who aren't familiar with engineering, and an engineer's purpose is to convey his thoughts enough that the person who reads it understands what the engineer has written. Employers need persons with strong writing abilities for a variety of reasons.

To thrive in any subject or industry, you must have excellent communication abilities. As a result, everyone must equip himself with these abilities to be able to form relationships with others, both at work and in social settings. According to a poll performed by the University of Pittsburgh's Katz Business School, having proper communication skills was a critical consideration in hiring managerial employees. The findings also revealed that proper oral and writing abilities, as well as successful workplace communication, are critical for job performance. Well-communicated communications efficiently reach others, resulting incorrect delivery of instructions to effectively complete jobs. To be successful in their job, team members and their leaders must be able to relate to one another and communicate effectively. When communication is not done effectively, however, the message is lost, resulting in a communication breakdown. It is important to highlight, however, that these abilities may be learned and practised by anybody with communication difficulties. This study will examine the benefits of three interpersonal communication skills: listening, feedback, and questioning, in both corporate and interpersonal interactions.

## 2. Discussion

English Literature and Creative Writing Skills (Employability) what are your employability skills? When it comes to job applications, we always warn you that you need more than a degree to stand out. However, there is a lot of value in your degree that you can and should use. Consider your abilities in the four areas below. Figure 1 shows a diagram that represents the skills of English literature.

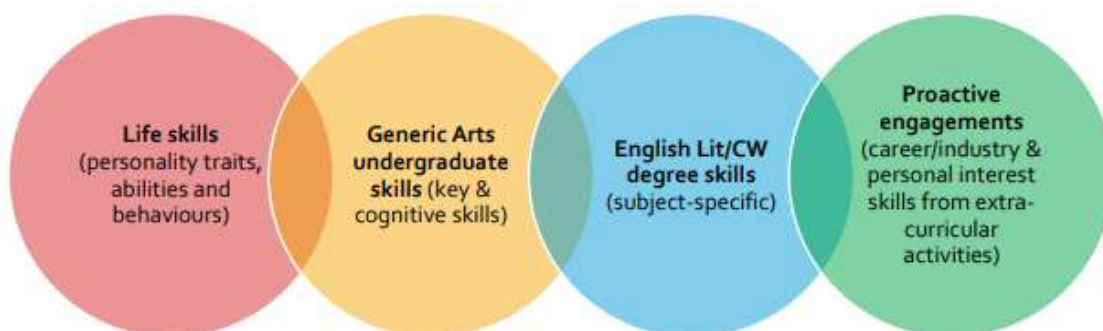


Figure 1. This will show the different skills for English Literature (L.-M. Leong and S. M. Ahmadi 2017)

To stand out from the crowd, make sure you can communicate with all of these skill sets and determine which ones you can demonstrate in each one. While all of them may be relevant and possibly worth mentioning (don't assume your interviewer will assume you have the undergraduate skills if you don't mention them), when it comes to focusing on what you have to offer for a specific role, you must also identify which are the most relevant to set

yourself apart from the competition. What skills do you get from literary and creative writing studies? Literature and creative writing studies provides personal fulfilment, academic benefits, social, political, ethical awareness and is a worthwhile endeavour in and of itself. It's also a place where you may learn a variety of skills that will be useful in whatever you do after graduation.

In respect of particular skills, you will learn about a particular subject or problem, its cultural, historical, and intelligent contexts, its position in literary discussions, how it pertains to literary forms of languages, shape, and style of music, and also explain how to use literary scientific publications' technical and the professional language. In the development of mental skills, you are going to develop diligently and focused responsiveness to problems and texts, build a knowledge base, evaluate the significance of your studies and use proof, ideas, learn to make product comparisons, analyse and successfully use the conditions, processes, procedure, contents, and elegance of assertion, drawing a conclusion, trying to follow both horizontal and logical conclusions.

Finally, you are honing your communication skill by writing fluently and in a specific language concerning particular tasks, honing your information Technology (IT) skills by using computer software and several information technologies. You are also gaining abilities when you go to a consultation to have written work returned. You'll have an opportunity to consider how well you've learned and used subject-specific skills, as well as how you may enhance these abilities and knowledge.

You may improve your cognitive talents by arguing and evaluating the relevancy of your information and concepts, the effectiveness of your use of proof, the efficiency of your analogies, comparisons, and the efficiency of your knowledge of detail and intellectual frameworks. In dialogue, you can examine ways for analysing your intellectual processes and analyse the use of terminology, process, procedures, substance, and styles in your arguments. In rappings of important skills, you're honing your communications skill by answering questions and also learning how to learn by commenting on your practices, both the things you did well and the things you did poorly. You develop particular skills in pieces of training by trying to discuss appears to work of English literature and their chronological, cultural, intellectual contexts, creative, social, and intelligent forces are at work in trying to shape them, their receipt, possible contemporary discussions, literary use of form, dialect, and genre.



Figure 2. This represents effective communication skills which help to understand effective teaching skills (M. Reza Ahmadi, H. Nizam Ismail, and M. Kamarul Kabilan Abdullah 2013)

Communication abilities are a set of behaviours that, when combined, provide a high-quality public performance. In today's world, communication is key in both professional and personal life. When we communicate successfully, we gain a better knowledge of individuals and situations. It helps us overcome differences, build trust and respect, and promote the interchange of creative ideas and problem-solving chances. One of the top tasks for leaders is to improve their communication abilities. Many corporate leaders feel that effective internal communications may boost staff productivity dramatically. Figure 2 shows illustrate successful communication.

While communication appears to be simple, there is always the risk of misunderstanding when communicating with others, which may lead to conflicts and dissatisfaction in current relationships. Spending your time on themes and texts, training you how to analyse items of knowledge, and developing your awareness of linguistic as well as historic, cultural, and intellectual contexts, will help you increase your cognitive capacities. It will help you determine the importance of your research and ideas, as well as how to use information, make a sensible comparison of results, and choose the appropriate level of detail for both detail and overall structures and designs. It will also improve your comprehension of the terminology, procedures, processes, substance, and style of other people's arguments, leading to more effective use of your terms, methods, content, processes, and styles of argument. Seminars will assist you in drawing deductions, following lateral and logical deductions, evaluating and judging arguments, and challenging your individual and others' preconceptions and presuppositions.

Furthermore, seminars are a great place to learn and practise important skills. 'Working on your feet' by completing unprepared work (replying to queries, following conversations), participating in conversation, discussion groups, and collective reporting, and confronting peers and employees are all strategies to strengthen your communication abilities. You also learn more effectively through practising successful task responses, interrogating peers and professionals, reflecting on your skills, independent thought, teamwork and cooperation, and social and intellectual self-discipline. When stated in this manner, it appears to be somewhat overpowering. However, because the abilities are built into the degree programme, they will be taught to you in context as you progress through your studies. You can approach your adviser for specialist advice if you need it (for example, on presenting seminar presentations).

### 3. Conclusion

The English language is modifying its multidimensional communicative structure daily, increasing its usefulness quotient in India in the process and also helping to enhance communication skills. In addition to our language, we have English as a historical legacy. The author must make the most of it to further our cultural and material development to compete with the finest in the world of thought and matter. Many businesses have begun to provide periodic English training to their personnel. This has improved the lives of those who thought their future was permanently bleak if they didn't get into teaching or other traditional employment. The very fact, knowing English comes in handy at all times. To summarise, today's engineers must compete with the rest of the world while wielding two weapons: technical capabilities and communication skills. Good personnel must learn sophisticated skills such as data compilation, accurate and proper language, and effective thinking expression. Engineers must be multitalented to succeed in today's competitive technology environment. The inclusion of language and communication improvement courses is a key component of continuous learning, and will eventually contribute to the life-long learning process. Universities may play a significant role in building communication skills in students in addition to technical abilities, allowing them to thrive in a globalised technology world for future use.

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